



Douglas County Civil Service Commission
Human Resources Department
BACKGROUND INVESTIGATION FORM

INSTRUCTIONS: As part of the application process for a position with Douglas County Department of Corrections, a criminal background check will be conducted. The information disclosed will be used solely for this purpose. Please complete the form and submit as soon as possible. You need to:

- 1) Complete the electronic form, print, sign, scan, and email to denise.greunke@douglascounty-ne.gov, **or**
- 2) Print the form, complete, sign, and fax to **402-444-6678**.

Applicant Name (Last, First & MI): _____		
Department/Position: _____		
Aliases Used: _____		
Maiden Name: _____	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Social Security Number: _____		
Driver's License Number: _____	State: _____	
Date of Birth (mm/dd/yyyy): _____		
Race: <input type="checkbox"/> Caucasian	<input type="checkbox"/> African-American	<input type="checkbox"/> Hispanic
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Native American/Alaskan Native	
<input type="checkbox"/> Other: _____		
Address (street, city, state & zip): _____		

I understand that the above information will only be used for a background investigation.

Applicant Signature

Date

Douglas County Department of Corrections - USE ONLY

Approved Denied

Signature

Date

Faxed by: _____