

Douglas County Juvenile Center

JCDC Board Meeting

June 11, 2018

AGENDA

Attendees:

JCDC Board Members -

Mary Ann Borgeson (Board Chair/Co-chair Executive Committee)

PJ Morgan

David Levy

John Christensen

Ben Gray

Don Kleine

JCDC Board Administration –

Joe Lorenz (Treasurer)

Diane Carlson (Secretary)

Joel Pedersen (Counsel for JCDC Board)

JCDC Guests –

Don Mohlman (Burlington)

Bruce Carpenter/David Lempke (HDR)

- I. Introductions – Mary Ann
- II. Design Presentation – David/Bruce
- III. **Board Action Items – Mary Ann**
 - a. **JCDC Board Documents/Owner's Representative Agreement (Joel)**
 - i. Restated Articles of Incorporation
 - ii. Bylaws
 - iii. Required Board Policies: Records Retention/ Conflict of Interest/ Whistleblower
 - iv. Ancillary Services Agreement/Non-Exclusive Trademark Agreement
 - v. Owner's Representative Agreement
 - vi. Delegated Signature Authority
 - b. **Commencement of JCDC Contract Negotiations with Burlington, HDR, and Kiewit (Qualifications previously submitted)**
 - c. **Conditional Notices to Proceed (CNTP) for the following:**
 - i. Design, Engineering, Project Management
 - ii. Soils and Survey
- IV. Open Discussion
 - a. Sales Tax Exemption
 - b. Other